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Dear

Thank you for your enquiry into our storage company. We specialise in the storage of Classic and Modern cars, and from our discreet and secure village premises we have at our disposal up to 45,000 square feet of space, exclusively used for car storage. We have a purpose built insulated and fully de-humidified building to perfectly store your "pride and joy".

We have been offering our bespoke range of services for many years, unique in Warwickshire, and have many satisfied customers from all over the country using our service for a wide range of cars at any one time. Total care is our concept, from the time you leave your "pride and joy" with us, until you have it returned. We ourselves are enthusiasts, and therefore the best qualified to look after your vehicle.

The enclosed tariff gives the levels of basic storage and prestige packages available, although we are also pleased to discuss any individual requirements.

We can arrange collection and delivery of your car from any UK mainland address (i.e. home, business, and airport) and we can quote for this service if necessary. All collections and deliveries must be made within business hours and we require a minimum of 48 hours' notice.

We require a completed booking form (enclosed herewith), V5 Registration Document and a copy of insurance certificate for your vehicle, prior to your vehicle being placed with us.

We hope we can be of service to you in the near future and look forward to hearing from you.

Yours sincerely,

Peter M Pires



STORAGE TARIFF
January 2010

PREPARATIONS & SERVICES (materials extra except where stated)

Wash, leather and hand polish complete exterior (automatically carried out and charged for on arrival)	£50.00
Valet complete interior including seats, carpets, glass, dashboard and fittings	£35.00
Apply preservatives to exterior chrome work (including materials)	£20.00
Apply conditioner and hide food to interior	£30.00
Apply preservatives to engine bay (including materials)	£20.00
Check cooling system mixture (and or washer bottles)	£10.00
Drain, flush and refill cooling system	£50.00
Change engine oil and filter	£50.00
Spray brake discs with anti-rust protector	£25.00
Any aspect of servicing work (MOT, annual services and inspections etc) can also be arranged on your behalf by our skilled vehicle technicians and can be quoted for individually	

STANDARD DE-HUMIDIFIED STORAGE

Standard length car per week (minimum term 12 weeks)	£26.00
This includes disconnecting the battery, fitting of battery maintenance charger and adjusting tyre pressures to prevent flat spots and supplying cotton dust cover to protect car while in our facility. Wash and hand polish automatically carried out and charged for.	

PRESTIGE DE-HUMIDIFIED STORAGE

In addition to basic storage the following	£40.00
7 day roll car	
30-day tyre pressure and general condition check over	
30-day engine runs up to working temperature	
30 day battery check and charged if necessary	

COLLECTION AND DELIVERY

Our own covered trailer can collect and deliver from any UK address and we will be pleased to quote for that service. All vehicles must be delivered or collected with a min of half a tank of fuel otherwise a charge will be made to fill it. All collections and deliveries must be made within business hours and we require a minimum of 48 hours' notice.

PAYMENT

We ask for payment on invoice twelve weeks in advance and request that all goods and services are paid prior to the release of the vehicle. Fire and Theft insurance must remain in force for the entire duration of storage and we will accept no liability for either fire or theft from our facility. If any service you require be not listed we would be pleased to discuss any individual requirements. Vat is charged on all the above at the standard rate.



STORAGE BOOKING FORM

Name: _____ Phone: _____

Fax: _____

Mobile No: _____ UK

Address: _____

Postcode: _____

Invoice Address:

_____ Phone: _____ Fax: _____

CAR DETAILS

Make: _____ Model: _____ Registration

No.: _____

Year: _____ Chassis No./VIN: _____ Estimated Current

Value: _____

STORAGE PROGRAMME

Please reserve storage space for my car from: ___/___/20___ to (est.):
___/___/20___

I will deliver the car at approx. _____ am/pm **OR**

I require the car to be collected

at: _____

_____ on: ___/___/20___ at: _____ am/pm by
driver/transporter.

I confirm that my car has Insurance cover for Fire, Theft and Accidental Damage while being kept at HSC and that my insurance company has been informed that it is stored with HSC, and I enclose a copy of the certificate/ cover note. I also have received a copy of the Terms and Conditions and agree to abide by the payment terms contained therein.

Insurance Company: _____ Policy No: _____

Signed: _____ Date: ___/___/20___

OFFICE USE ONLY

Booking accepted: ___/___/20___ by: _____

Car accepted for storage on behalf of HSC by: _____

Date: ___/___/20___

Bodywork damage apparent at acceptance: _____



Interior/upholstery defects apparent at acceptance: _____

Signed: Owner: _____

HSC: _____

TERMS AND CONDITIONS OF STORAGE

HARDWICK SPORTING CARRIAGE LIMITED (Hereinafter called The Company)

1. The Company undertakes no liability for any destruction, damage or loss however caused unless due to the negligence or wilful default of the Storer or his employees or agents.
2. The responsibility for maintaining insurance in respect of any vehicle deposited shall remain with the Owner who should maintain a storage insurance policy for fire, theft, accidental damage in store in addition to such other risks as the Owner may require to be insured against. The Company shall not be responsible for destruction or loss of or damage to any article contained in any part of any vehicles. No explosive or dangerous articles may be deposited in the vehicle.
3. The Company shall have no responsibility for any mechanical or electrical malfunction or failure whilst any vehicle is in storage or thereafter and the Owner shall indemnify the Company against any consequent loss.
4. The Owner shall give to the Company at least seven days notice of his intention to permanently remove any vehicle. The Company may at any time require the Owner to remove any vehicle upon 30 days notice in writing to the Owner.
5. The Company may refuse to delivery up to the Owner or any other person any vehicle deposited unless all storage charges accrued due and all other sums if any owed by the Owner to the Company shall have previously paid in respect of all vehicles deposited by the Owner and a delivery order in writing (specifying or identifying the vehicle to be delivered up and the person to whom it is to be delivered up) signed by the Owner shall have been given to the Company.
6. Without prejudice to the ordinary rights of action of the Company against the Owner for breach of any condition hereof if any storage or other charges due shall not have been paid within three months after becoming due the Company may upon giving to the Owner one month's notice in writing of his intention so to do unless all such charges shall in the meantime have been paid sell by auction any or all of the vehicles of the Owner deposited for storage and for that purpose may take such steps as may be necessary to remove any such vehicle to a place of auction and the balance of the proceeds of any such sale after deducting the costs thereof and incidental thereto shall be applied first in satisfaction of all such charges and the residue shall be handed over to the Owner.
7. The Owner shall give the Company notification of any changes of the Owner's address. Any notice or communication required to be given or sent by the Company to the Owner in connection with this agreement shall be deemed to be properly given or sent if sent by post addressed to the Owner at the last address of which he shall have given notice to the Company.
8. The Owner shall on or before delivery notify the Company in writing as to any special care that is required due to the particular nature of the vehicle and stating precisely all special precautions necessary.
9. Minimum storage period is 12 weeks and in further 12 weekly increments.
10. The Owner will be liable for payment for all materials used on his vehicle during storage in respect of any services agreed to be supplied by the Company.



11. Any claim by the Owner against the Company shall be notified to the Company in writing within three days after the delivery of the relevant vehicle to the Owner or his authorised agent or after such loss or damage shall have come to the knowledge of the Owner whichever shall be the sooner and any claims not so notified within such time shall be deemed to be waived.
12. Storage fees become due at the time a vehicle is deposited in store and thereafter 12 weekly intervals. The Company reserves the right to begin legal proceedings on bills outstanding for more than 28 days.
13. The Company reserves the right to select a place of storage suitable for the Owner's vehicle and may move the vehicle from one store to another with our reference to the Owner.
14. Whilst every effort will be made to give the Owner's vehicle the prescribed maintenance on the due day the Company reserves the right to be flexible in regard to the operation of the maintenance schedule.
15. In the instance of dispute the Company undertakes to appoint a professional and independent arbitrator for the settling of that dispute.
16. The Company requires a minimum of two days notice prior to collection or delivery of a vehicle.
17. The Company will not be responsible for the loss, damage or destruction of any vehicle whilst in the control of a subcontractor or similar third party if the Owner has requested or implicitly agreed such a procedure.